

**St. John's Catholic School**  
**Parents Teachers Association**  
**Meeting Minutes**  
**November 7, 2024 6:00pm**

- 1) Call to Order 6:15
  - a) Kaylee Knudsen, Jennifeer Navarro, Brogan Teel, Hillary Barone, Wendy Caffrey, Bethany Golletti, Kathleen Curry, Alicia Snow, Jen Agnor, Kathleen Stone, Allison Eddyblouin, Jen Weiss, Caitlin McCorkle, Rob Sickel, Karin Paquin, Brittany Milligan
- 2) Opening Prayer
- 3) Meeting Minutes Review
- 4) Fundraising Updates
  - a) Clynk - \$409 currently, next payout in December
  - b) Scholastic Book Fair - \$1,200 in Scholastic credit
- 5) Halloween Movie Night Follow Up
  - a) Raised \$289
  - b) Licensing cost roughly \$289
  - c) Will do again but with changes:
    - i) Potential drop off
      - (1) Parents asked about this option, need to look into the possibility of this being an option
    - ii) Signups for volunteers, including set up and cleanup
      - (1) Needed more volunteers for set up and clean up
      - (2) More adults to monitor the halls, or shut the doors so children need a parent to go to restrooms
    - iii) Potential Valentines event, not able to collaborate this one with student council as they have the sweet heart dance they are working on
    - iv) Better future planning to bring back Trunk or Treat next year, and maybe a Christmas drop off event next year
- 6) Treasurer Nomination
  - a) Vote to nominate Kaylee Knudsen

- i) Will be in charge of tracking funds in and out of PTA
  - ii) Will work in collaboration with Mrs. Snow and parish bookkeeper to track funds
- b) 1M H. Barone 2M W. Caffrey, Nomination Approved
- 7) Dine to Donate Follow Up
  - a) Pat's Pizza 12/17 from 4-7, this coincides with the Christmas Pageant
  - b) Potential November at Byrnes
  - c) Other potential locations - Seadog, Brickyard Hollow
- 8) Poinsettia Sales
  - a) Need to get order forms out usually due before Thanksgiving
    - i) Craig Caffrey will reach out to Mrs. Snow for info, and speak with Skillins to set up order
    - ii) Intend to get flyer out for next week
- 9) Festival of Trees Bake Sale 11/23-11/24
  - a) Sign up going out, for donations and volunteering
    - i) Need gluten free, nut free options
    - ii) Pies sell well, need more variety, had lots of pumpkin last year
    - iii) Fudge and cupcakes also sell well
    - iv) Dog biscuits this year too
  - b) Drop off items Friday night/Saturday morning
  - c) Fundraising goal of \$2,000
- 10) Feast of St. Nicholas Family Lunch – December 6
  - a) Sign up to serve, prep, clean up
    - i) Signup going out soon
  - b) Menu and shopping
    - i) Planning spaghetti, meatballs, salad, cookies
    - ii) Waiting to hear back from Sam's Club about potential donation of items needed or gift card
- 11) St. Nicholas Shop – December 19
  - a) Jen Weiss will chair this event
  - b) Will need volunteers – set up, sales, wrapping
  - c) Donations of new or unused items

- i) Still looking for smaller unused items that people may have around the house
- ii) Will need donations of wrapping paper, gift bags, ribbon

12) Busy Hands

- a) Volunteers to help teachers with tasks such as cutting, laminating, copying etc
- b) Need to get sign up out, post on Link Tree

13) Mom's Night Out Event

- a) Potential for an event after the new year
  - i) Try and plan with class parents so they can make it to event and encourage others from their classes to join
- b) Potential Dad's or Parent's Night in the future

14) Link Tree – <https://linktr.ee/SJCSBME> also at the bottom of school website

- a) All volunteer signups available here – Send to Amie Marzen to have added
- b) Goal of this is to have all volunteer signups available so as parents have time to volunteer they are able to look her and sign up for things
- c) Next Protecting God's Children 11/18

15) Other Business

Adjourn 6:55 1M J. Weiss 2M A. Snow

**Next Meeting December 5, 2024 at 6pm**